**Congregational Support Commission**

**Western Ontario Waterways Regional Council**

**of The United Church of Canada**

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WOWRC Purpose:***Connecting, Supporting, Transforming***

WOWRC Values:***Love Unconditionally, Seek Reconciliation, Risk Courageously***

WOWRC Commitment to be:***Affirming, Anti-Racist***

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September 12, 2024 **1:00 pm** via Zoom

[**Join Zoom Meeting**](https://united-church.zoom.us/j/94810843630?pwd=bzRCZTRSZGhTMFpWaUJ6a1ZRZHBXQT09) Meeting ID: 948 1084 3630; Password: 317828

Roster: (12) Ann Harbridge (DLM, Chair), Judy Chalmers (Lay), Rebekah Duncan (OM), Norm Eygenraam (Lay), Lesley Fox (OM), Bruce Gregersen (OM-R), Marg Krauter (Lay), Peter Kudelka (Lay), Peter Kupfer (Lay), Sharon Norton (Lay), Colin Snyder (OM), Roz Vincent-Haven (DM-R)

Staff Support: Rev. John Neff, Minister, Congregational Support

 Max Wilkinson, Executive Assistant

Regrets: Lesley Fox, Marg Krauter, Judy Chalmers, Norm Eygenraam, Peter Kudelka, Roz Vincent-Haven

Welcome and Constitute Meeting:Ann Harbridge welcomed all and constituted the meeting in the name of Jesus Christ for all business that comes before it.

Acknowledging the Land:  **Ann acknowledged the land where she lives in Everett. Lands of Treaty 18.**

Opening Worship: Ann gave a reading from Joyce Rupp.

## Opening Agreements:

Approval of Agenda:

The Congregational Support Commission of Western Ontario Waterways Regional Council **agree** on the agenda.

Approval of Previous Minutes:

# The Congregational Support Commission of Western Ontario Waterways Regional Council **agree** to approve the minutes of [240725 - CSC Mtg Minutes.docx](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/240725%20-%20CSC%20Mtg%20Minutes.docx?d=w42be73d642834500b6e0627c65e39f85&csf=1&web=1&e=rKUlMz)

Corresponding Members:

That the following people be made corresponding members for this meeting:

Brenna Baker, Community of Faith Stewardship Support staff

Robert Williams, Jen Westbrook from Glen Morris United Church (Stated time of 1:30)

## Business Arising:

1. Email votes (confirmation of)
2. Aug. 8, 2024 Goldstone UC

Motion:: Roz Vincent-Haven / Leslie Fox that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the disbursement plan (CoF 30%) from Goldstone UC as follows:

Drayton United Church 60%

Palmerston & District Hospital 20%

Groves Memorial Community Hospital 20%

1. Aug 9, 2024 Tara UC & St. John’s UC, Chesley - Collaborative Agreement

Motion: Colin Snyder / Leslie Fox that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the collaborative agreement between St. John's United Church, Chesley and Tara United Church to come into effect September 1, 2024.

1. Aug 14, 2024 Dobbinton/ Disbanding Disbursements - MOTION TABLED

 Motion \_\_\_ / \_\_\_ that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the disbursement proposal from Dobbinton United Church, as part of their closure.

Canadian Food Grains Bank 15% $10,908.46

Chapman House 15% $10,908.46

Grey Bruce Women’s Shelter 15% $10.908.46

Chesley Hospital Foundation 15% $10,908.46

Canadian Mental Health 15% $10,908.46

Five Oaks 15% $7,272.31

Wesley UC, Saugeen 8% $5,817.84

Walkerton Hospice 7% $5,090.61

d. Aug. 22, 2022 Dobbinton Disbanding/Disbursements

Peter Kupfer / Lesley Fox that the following motion be removed from the table and withdrawn.

“that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the disbursement proposal from Dobbinton United Church, as part of their closure.”

Canadian Food Grains Bank 15% $10,908.46

Chapman House 15% $10,908.46

Grey Bruce Women’s Shelter 15% $10.908.46

Chesley Hospital Foundation 15% $10,908.46

Canadian Mental Health 15% $10,908.46

Five Oaks 15% $7,272.31

Wesley UC, Saugeen 8% $5,817.84

Walkerton Hospice 7% $5,090.61

e. Aug. 22, 2024 Dobbinton UC disbandment / disbursements

Peter Kupfer / Lesley Fox that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the disbursement proposal from Dobbinton United Church, as part of their closure.

Canadian Food Grains Ban k 25% $18,180.77

Chapman House 1% $727.23

Grey Bruce Women’s Shelter 1% 727.23

Chesley Hospital !% $727.23

Canadian Mental Health 1% $727.23

Wesley UC, Saugeen 8% $5,817.84

Walkerton Hospice 1% $727.23

Tara UC 62% $45,088.30

f. Sept. 4, 2024 Port Elgin Lease Agreement

 Moved by Rebekah Duncan / Colin Snyder that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the lease agreement between Port Elgin United Church and Little Cubs Learning Centre as per the terms of the lease agreement.

 **Consent Docket**

1. **Correspondence:**
2. **Pastoral Charge Supervisors**
	1. John Neff to St. Paul’s UC, Milverton for meeting on Sept. 8, 2024. PCS cannot make it.
	2. Chris Fickling to Calvary Memorial UC, Kitchener from Sept. 5, 2024 to October 20, 2024 to cover minister's medical leave.
	3. Felicia Urbanski to Hope Springs UC for congregational meeting on September 8, 2024.

**PCSs Needed:**

1. **Documents received for information:**
2. **Budget update -** [**CSC 2024 Budget**](https://unitedchurch.sharepoint.com/%3Ax%3A/r/sites/WOWCSC/Resources/CSC%20Budget%202024.xlsx?d=we7f92e197dbc40928a638f24718639c7&csf=1&web=1&e=WnhJSu)
3. **Report from Rep to the Executive**

The Covenant Commission of Western Ontario Waterways Regional Council **agrees** by consensus to the Consent Docket.

## Tabled:

Wasaga Beach UC – Proposal for financial support. [Proposal to Support Wasaga Beach United Church.docx](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Proposal%20to%20Support%20Wasaga%20Beach%20United%20Church.docx?d=w105b5de56513410b9a1b6765fb1d9902&csf=1&web=1&e=g5HGQV)

## New Business:

1. Brenna Baker – intro & report on work she does
2. Regional Meeting – proposal 3 – Adherents on Governing Bodies of Communities of Faith [Spring-2024-WOWRC-Proposal-3-Proposal-to-GC45.docx](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Spring-2024-WOWRC-Proposal-3-Proposal-to-GC45.docx?d=wfa80a0a3e4cc4ebb8fd441040daf00fb&csf=1&web=1&e=m6jLII) - stated time of 1:30 pm

MOTION: Peter Kupfer / Colin Snyder that the Congregational Support Commission of Western Ontario Waterways Regional Council send to Western Ontario Waterways Regional Council, along with Glen Morris UC, a proposal to allow adherents to be elected to Governing Bodies of Communities of Faith in the United Church of Canada and that it be sent to General Council. CARRIED

1. Releasing Manse Restricted Funds

A further study will be done of HF CSC restricted fund policy in order to determine if WOW CSC would like to change theirs.

1. Report to WOW CSC on [Collaborative Ministry Workshops and Survey](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Report%20to%20WOW%20on%20Collaborative%20Ministry%20that%20is%20Holy%20and%20Achievable-merged-numbered.pdf?csf=1&web=1&e=Bu1Lxa)
2. Tobermory UC – [Request for non-members on governing body](https://unitedchurch.sharepoint.com/%3Ai%3A/r/sites/WOWCSC/MeetingLibrary/Port%20Elgin%20UC%20-%20Request%20for%20non-members.png?csf=1&web=1&e=y5JgIY)

MOTION Peter Kupfer/ Colin Snyder that the Congregational Support Commission of Western Ontario Waterways Regional Council approve an exception under The Manual Section 7.3.1. for non-members, provided 50% of the governing body are full members,

Lori Johnson - Chair of Council

Craig Adams - Chair of Trustees

George McPhee - Vice-Chair

Heike Domke-Talbot -- Chair of the Worship Committee

Carol Schantz - Chair of Pastoral Care and Outreach

to serve in positions on the governing council of Tobermory UC. CARRIED

1. Glen Morris UC - Request for non-member on governing body

MOTION Colin Snyder / Rebekah Duncan that the Congregational Support Commission of Western Ontario Waterways Regional Council approve an exception under The Manual Section 7.3.1. for non-member Bill Coppes - Committee of Stewards, and Chair of the Finance Committee to serve in position on the governing body of Glen Morris UC. CARRIED

1. Trinity Primrose UC - Request from congregation to change recommendation to Category F at 20 hrs /wk (This is 5 hrs more per week) ([Financial Viability](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Financial-Viability-Worksheet%20%282%29.docx?d=w826f01195ed24aa08f814a0538d60752&csf=1&web=1&e=5ePzkk), [Demographics](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Demographics-Worksheet-2%20%282%29.docx?d=w347fa9e27a764eafb50a97ee0da875b4&csf=1&web=1&e=mdLoaF), [Living Faith Story](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Living-Faith-Story-Worksheet%20%281%29.docx?d=w6757451000fd47a092add3eeb6b915c8&csf=1&web=1&e=3GQwge), [Real Property](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Real-Property-Worksheet-1%20%281%29.docx?d=wa9c701a1c585485c8b8797351553fd15&csf=1&web=1&e=7YdstY))

MOTION Sharon Norton / Bruce Gregersen that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the increase of ministry time, for Shelburne Primrose PC, time to 20 hrs, category F. CARRIED

1. Blyth United Church – request to use Manse funds

MOTION: Rebekah Duncan / Peter Kupfer that the congregational Support Commission of Western Ontario Waterways Regional Council approve the use of Manse Funds by Blyth United Church to cover the cost of paving the parking lot in the amount of $44,922 plus HST. CARRIED

1. Elmvale UC – CoF Profile (Financial Viability, [Demographics](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Elmvale%20-%20Demographics.pdf?csf=1&web=1&e=RzzRdW), [Living Faith Story](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Elmvale%20LivingFaith%20Story.pdf?csf=1&web=1&e=R486Pa), [Real Property](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Elmvale%20-%20Real%20Property.pdf?csf=1&web=1&e=vxGcwK))

MOTION Bruce Gregersen / Sharon Norton that the Congregational Support Commission of Western Ontario Waterways Regional Council receives for information the Community of Faith Profile and agrees with the recommendation that Elmvale PC is viable to call/appoint a minister up to category F for 30 hrs. CARRIED

1. First UC, Waterloo – [Agreement with UPRC](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/First_UC_Waterloo_Contribution_Agreement_%5BFINAL%5D.pdf?csf=1&web=1&e=dx9HKS)

MOTION Peter Kupfer / Colin Snyder that the Congregational Support Commission of Western Ontario Waterways Regional Council approve the agreement between First UC, Waterloo and United Property Resource Commission, Kindred Works and Western Ontario Waterways Regional Council. CARRIED

1. Zion UC, New Hamburg – CoF Profile ([Financial Viability](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/New%20Hamburg%20-%20Financial-Viability-Worksheet%202024_ED_Jen.docx?d=w49fff9f9eadd451a99385294237bce0a&csf=1&web=1&e=gdSYOU), [Demographics](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/New%20Hamburg%20-%20Demographics-Worksheet-JEB.docx?d=we530d14468484f3183ec5b46b253696a&csf=1&web=1&e=vYtfyP), [Real Property](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/New%20Hamburg%20-%20Real-Property-Worksheet_JEB.docx?d=w5192deb499404862a5f25b494880a629&csf=1&web=1&e=nhLAFV), [Living Faith Story](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/New%20Hamburg%20-%20Living-Faith-Story-Worksheet_JEB_MB.docx?d=wa0c505a64d8a4d9f942ba1d9c6dcd5c1&csf=1&web=1&e=ZGkKFs), [Manse](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/New%20Hamburg%20-%20Zion%20Manse%20Information%20Worksheet%20update%202024.docx?d=w982502f8115f4019b4842aa3d2299466&csf=1&web=1&e=6t4rFF))

MOTION Sharon Norton / Rebecah Duncan that the Congregational Support Commission of Western Ontario Waterways Regional Council receives for information the Community of Faith Profile and agrees with the recommendation that New Hamburg: Zion PC is viable to call/appoint a minister up to category F for 40 hrs. CARRIED

Next Meeting:Regular meeting **2nd Thursday of the month at 1:00 pm (Thursday October 10, 2024)**

Worship by: Rebekah Duncan

Land Acknowledgement: Colin Snyder

## Check in/out - how is everyone doing?

## Adjournment

## For Follow-up

1. **St. John’s UC, Chesley.** Should St. John’s UC disband following the anniversary in 2025, the 30% of monies that the congregation would normally disburse will be used to repay the restricted funds. Disbursement of remaining funds will be disbursed according to property policy. Should St. John’s stay open past 2025, a proposal for a repayment plan will need to be provided to the Congregational Support Commission.

## Policies

1. [PCS Payment Policy](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/Resources/PCS%20Payment%20Policy.docx?d=wd7e0376e5e6949d793f7a6d648583c89&csf=1&web=1&e=OXUJf0)
2. [WOWRC Congregation Education and Training Fund](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/Resources/WOWRC%20Congregation%20Education%20and%20Training%20Fund.docx?d=w6af77b3e7866405b8f804151fb93ef75&csf=1&web=1&e=0VEnER)

## Blank Motion

MOTION \_\_\_\_\_ / \_\_\_\_\_ that the Congregational Support Commission of Western Ontario Waterways Regional Council …