**Human Resources Commission**

**Western Ontario Waterways Regional Council**

**of The United Church of Canada**

***Connecting, Supporting, Transforming***

**Minutes:** August 20, 2024**10:00 AM**

**Roster:** Douglas Hayward (L) (Chair), David Shearman (OM), Cathy Larmond (OM), Carol Stevenson (L) Harry Disher (OM) Lena Medeiros (OM) Cait Stewart (L) James Montgomery (L)

On Leave: Jane Sullivan (OM) - Sabbatical

**Staff Support:** Rev. Micol Cottrell, Pastoral Relations Minister mcottrell@united-church.ca**,**

Michele Petick, Administrative Assistant, Mpetick@united-church.ca

On medical leave: Pretima Kukadia, Admin, Communication & Records pkukadia@united-church.ca

**Present**: Douglas Hayward (L) (Chair), David Shearman (OM), Harry Disher (OM), Lena Medeiros (OM) Cait Stewart (L) James Montgomery (L)

**Regrets: Rev. Cathy Larmond (Vacation)**

# Welcome, and Constitute Meeting: Douglas Hayward, Chair

# Acknowledging the Land Douglas Hayward:

# Opening Worship: David Shearman provide worship.

# Opening Motions:

## Approval of Corresponding Members: - no corresponding members.

## Approval of Agenda: As circulated. Approved by Consensus.

## Approval of Previous Minutes: Minutes of June 19, 2024 as amended. Approved by Consensus.

Corrections:

* Motion appointing David as liaison has a mover but no seconder. It should note approval by consensus.
* Executive Report seconded sentence ‘loosing’ instead of ‘losing’
* Annesley – correct spelling.

Approved by Consensus as corrected.

**Business Arising**

Email Motions: Sent 8/8/2024 with response by end of day on 7/12/2024. Approved by Consensus.

1. That the Human Resources Commission of Western Ontario Waterways Regional Council approve the minutes for May 21, 2024 as submitted.
2. That the Human Resources Commission of Western Ontario Waterways Regional Council concur with the request of Lesley Fox, OM, for a change for pastoral relationship
3. That the Human Resources Commission of Western Ontario Waterways Regional Council approve the position description for supply ministry, PT, 9 hrs/week, for Tara-Centenary Pastoral Charge.
4. That the Human Resources Commission of Western Ontario Waterways Regional Council approve the position description for minister, FT, for Emmanuel Pastoral Charge, Waterloo.

# New Business

1. LLWL Resource Team Report – David Shearman

David sent a proposal from Lynne Rusk about a LLWL Day Away. Lyn Rusk has come up with a proposal and a budget. The event will be on October 19th at Mount Forest from 9-4. The event will include speakers and a meal. The estimated cost is $1, 136. Lyn has submitted a grant application for the Rural Ministry Leadership. Discussion – if Rural Ministry network funds the event, would be helpful to offer travel funds for LLWLs attending the event.

Motion: That the Human Resources Commission of Western Ontario Waterways Regional Council supports the request for funding of an LLWL enrichment day event on October 19, 2024 by Lynne Rusk and requests that the WOW Region Executive grant up to $1500 from the Rural Ministry Leadership Fund for this event. **Moved by David Shearman, seconded by Harry Disher. Carried.**

Motion: That the Human Resources Commission of Western Ontario Waterways Regional Council approve up to $1,500, to be drawn from the Human Resources Commission Budget, for travel allowance for those attending the LLWL Day Away. **Moved by David Shearman, seconded by Harry Disher.**

1. Executive Update – Cathy Larmond, Representative POSTPONED
2. Liaison Resource Update – Doug Hayward
* Micol shared that Horseshoe Falls now has a liaison coordinator. This means that all three HR Commissions have liaisons
* Will be meeting in September.
1. Pastoral Relations Minister Update – Micol Cottrell- no report
2. Vote on New Chairperson

That the Human Resources Commission of Western Ontario Waterways Regional Council appoint David Shearman, OM, as Chair of Human Resources Commission. Approved by Consensus. **Approved by Consensus.**

The Human Resources Commission members expressed their appreciation for the work that Doug Hayward has done as chair of the Human Resources Commission for the last two years.

Doug will continue as a member of the Human Resources Commission focusing on the work of liaisons.

**Consent Docket**

That the Human Resources Commission of Western Ontario Waterways Regional Council concur with the request of Emmanuel Pastoral Charge, Waterloo, to renew the short-term supply appointment with Brenda Torrie, Ordained Supply, FT, from 2024-09-01 to 2025-02-28 according to the terms agreed upon in ChurchHub on 2024-08-13 pending communication increase to minimum $600/year.

The commission noted that this is above the normal 18 month limits to short-term supply position. Background given by Micol Cottrell. Talked about reasons why a church would be allowed to appoint a person above 18 months.

That the Human Resources Commission of Western Ontario Waterways Regional Council concur with the request of Tavistock Pastoral Charge, to call Marilyn Arthur, DM, FT, from 2024-10-26 according to the terms agreed upon in ChruchHub on 2024-08-05

**Approval of Consent Docket**

**Motion:** the Human Resources Commission of Western Ontario Waterways Regional Council approve the consent docket as amended.**AGREED by CONSENSUS**

**Next Meeting:** September 17, 2024 at 10:00 am via ZOOM

**Worship/Closing Prayers for the next meeting**:

**Adjournment:**

Having concluded its business, it is agreed that the Human Resources Commission of Western Ontario Waterways Regional Council be adjourned.

**Meeting adjourned**