**Discipleship and Justice Commission**

**Western Ontario Waterways Regional Council**

**of The United Church of Canada**

*Connecting, Supporting, Transforming*

**DRAFT Minutes**

***2024/06/19 at 2pm***  
***via Zoom and in person at Calvary UC (St Jacobs)***

***https://us06web.zoom.us/j/86830049494***

**Roster:** Andrew Hyde (Chair); Edith Coyle, Cathy Hird, Linda Peacock, Kate Ballagh-Steeper, Kristal McGee, Diane Dick, John Adeyemi

**Staff Support:**  Kathy Douglas - Minister, Faith Formation

Thérèse Samuel – Minister for Right Relations and Social Justice

John Egger - Minister, Social Justice

Brenna Baker – Community of Faith Stewardship Support

Greg Smith-Young – Growth Animator

**Present**: Andrew Hyde (Chair); ~~Edith Coyle~~, Cathy Hird, Linda Peacock, Kate Ballagh-Steeper, ~~Kristal McGee,~~ Diane Dick, John Adeyemi

**Staff:** Kathy Douglas, ~~Thérèse Samuel~~, John Egger,

**Agenda**

1. **Acknowledgement of the Land/Territory-**Done at the morning Orientation meeting
2. **Welcome/Opening Prayer -** Done at the morning Orientation meeting
3. **Reminder of equity** **monitor and pastoral presence for our meeting-**All of us
4. **Approval of Agenda for June 19, 2024 D&J Commission Meeting:**
   * + **Add to #8 Letter from UNJPPI**
     + **Add to #9 Camp Mental Health Consultant request**

MOTION by Kate Ballagh-Steeper/Cathy Hird that the Discipleship & Justice Commission of Western Ontario Waterways regional council to accept the agenda as amended.

MOTION carried .

**Approval of Minutes from May 21, 2024 D&J Commission Meeting:**

* + - **Amend ARW to WOW in these minutes and in further template**

MOTION by Cathy Hird/Linda Peacock that Discipleship & Justice Commission of Western Ontario Waterways regional council approve the minutes of May 21, 2024 as amended.  
MOTION carried

1. **Funds Available (see full chart below): Note The Chart has not been updated in these minutes with these numbers**
   1. Events fund balance available as of the last meeting: $7 405
   2. Meeting fund balance available as of the last meeting: $3,000
2. **Record of email votes since the last meeting: NA**
3. **Gaza Petition-presented at Tri Regional Meeting for D&J Action**
   1. As this was tasked to D&J, our commission will see if we can get a list of communities of faith to contact them about making them aware of and disseminating the petition. Andrew will check into this and some of our commission may be willing to send out emails.
   2. This has/will go into newsletters:
4. **Correspondence:** **.** 
   1. United Network for Justice and Peace in Palestine/Israel ([www.unjppi.org](http://www.unjppi.org/)) sent a WOW D&J a letter requesting support/sponsorship for upcoming conference being held for all across the UCC. Faith In the Time of Genocide in Mississauga on November 1-2, 2024

There will also be a Land Exercise, Train the Trainer event prior (October 31, 2024) to this Conference, sponsored by UNJPPI

**MOTION**:  Moved by Kate Ballagh-Steeper/Cathy Hird that the Western Ontario Waterways Discipleship and Justice Commission approve the allocation of $1 500 from the Events Budget to support the Faith in the Time of Genocide Conference on November 1-2 in Mississauga.

Carried

1. **New Business:** 
   1. **Fishbowl Gathering**: Therese Samuel is working with Adam Cresswell to do another Fishbowl event for late November This Commission will ask for a report from last year’s event that will sent to all members and an email vote will be requested regarding the financial contribution.

Andrew will follow up on this.

* 1. **Pilot Project**: **Mental Health Consultant for 2024 Summer Camps**: Mental Health Support at UCC Camps in ARW, HF and WOW Regional Councils

See attached proposal in SharePoint. (Someone from each region is being asked to sit on a commission to review this pilot and determine how to apply for a permanent position for our camps.)

The request is to WOW Children Youth and Young Adult Fund of $2000 . At issue is normally this fund is determined in April and November and this request comes at a time other than that. The WOW D&J Commission decided to approve this project **as a one time exception**.

There is discussion and intention for us to consider that we look at changing the deadlines for this into the future and generally advertise more diligently into the future.

**MOTION**: , moved byKate Ballagh-Steeper and seconded by Cathy **Hird**that the Western Ontario Waterways D&J Commission approve the grant of $2 000 (1/3 of total budget) for the Mental Health Consultant for 2024 Summer Camp Pilot Proposal from Ministry with Children, Youth and Young Adults Fund of the WOW Regional Council.

1. **Reports**
   * + Kathy -no report
     + Thérèse-submitted in SharePoint
     + John-Links to forms for MS Grants are up and out.

There was some discussion about what the regional priorities are or will be. Can our commission instigate this happening? When? How does it get structured in a way that is applied to ongoing work/direction?

* + - Executive-Emmanuel UC has an outreach ministry that is being considered. Watch for it.
    - UCW
    - Social Justice Network of Ontario Regional Councils (SJNORC)
    - Affirming Network

1. **D&J Commission Fund Budgets:**

|  |  |  |  |
| --- | --- | --- | --- |
| **2024 Events Budget** | | | **$10,000** |
| **Description of Event/Program** | **Date** | **Amount** | **Remaining** |
| UCC 360 Antiracism Program – Alcris Limongi   (deferred from June 20, 2023, anticipated program moved to 2024) | TBA | $500.00 | $9,500.00 |
| Music Ministry Webinar – Honorarium, Rev. Jeffrey Dale | March 4th | $75.00 | $9,425.00 |
| Regional youth event, Winter Fun at Highland Nordic Centre & Overnight Fun at Centennial UC | March 14/ 15th | $300.00 | $9,125.00 |
| Mileage for panelist (Harcourt Memorial UC) ‘Listening to Voices for Peace and Justice in Palestine” | March 25th | $350.00 | $8,775.00 |
| Duty of Care 101 Webinar – honorarium for Terri Sparling | April 23/24th | $75.00 | $8,700.00 |
| Blanket Exercise in the KW Area |  | $650.00 | $8,050.00 |
| **TOTAL REMAINING:** | | | **$8,050.00** |

|  |  |  |  |
| --- | --- | --- | --- |
| **2024 Meetings Budget** | | | **$3,000** |
| **Description of Event/Program** | **Date** | **Amount** | **Remaining** |
|  |  |  |  |
|  |  |  |  |
| **TOTAL REMAINING:** | | | **$3,000.00** |

1. **Next Meetings:**

* **No meetings in summer.**
* **Andrew will poll the group for Fall dates.**

1. **Closing**

Equity Monitor Check-in

Closing Words from Chair

**Chair Declares Meeting Closed**

**WOW Discipleship & Justice Priorities:**  
 **Right Relations**    
**Camps/Youth/Faith Formation**    
**Chaplaincy**

**------------------------------------------------------------------------------------------------------------------------------**

**Items tabled for Future Meetings**

* Listed

**------------------------------------------------------------------------------------------------------------------------------**

***See Motion, Email Motion and Fund Recipient templates below…***

**TEMPLATES**

***Sample Motion:***  
***MOTION by*** *name* / *name* that the Discipleship and Justice Commission of Western Ontario Waterways Regional Council Choose an item.

***Financial Motions:***

MOTION by *mover/seconder* that the the Discipleship and Justice Commission of Western Ontario Waterways Regional Council approve the allocation of $\_\_\_\_\_\_ from the Events/Meetings Budget for \_\_\_\_\_\_\_\_\_\_\_\_\_.

***Email voting Template:***

You are being asked to vote on the following motion;

**MOTION**: Moved by (mover/seconder) that the Horseshoe Falls Discipleship and Justice Commission approve the allocation of $\_\_\_\_\_\_ from the (Events / Meetings) Budget for \_\_\_\_\_\_\_\_\_\_\_\_\_. *(or wording appropriate to the context)*

**VOTING WILL CLOSE** at *time and date (allowing at least 48 hours).* Please vote by replying to *the Chair*. You can vote at any time before the closing date and time, and are free to change your vote at any time until the voting closes.

**QUESTIONS AND COMMENTS** are welcomed, and must be visible to all voting members.

**CANCELLING EMAIL VOTE**: If two voting members object to making this decision by email, a meeting will be scheduled to discuss it.

**QUORUM:** We require a quorum from the Commission to respond by the closing time for the vote to be valid.

**RESULTS:** After the close of voting, the Chair will send an email to everyone with the results of the vote.

*Please let me know if you have any questions and thanks for your participation.*

***LETTER to FUND RECIPIENT:***

\_\_\_\_\_\_\_\_\_ *(Date)*

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_,

On behalf of the Discipleship and Justice Commission of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Regional Council, I am pleased to inform you that the commission has approved a grant of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(organization)* for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*program or event*).

Our financial department requires a void cheque so that this payment can be processed for direct deposit. Please forward it as soon as possible.

We also request that after the event you send us a brief reporting to give us a snapshot of how this program is making a difference in God’s world.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_