**Congregational Support Commission**

**Western Ontario Waterways Regional Council**

**of The United Church of Canada**

February 8, 2024 1:00 pm

Roster: (12)Ann Harbridge (DLM, Chair), Judy Chalmers (Lay), Rebekah Duncan (OM), Norm Eygenraam (Lay), Lesley Fox (OM), Bruce Gregersen (OM-R), Marg Krauter (Lay), Peter Kudelka (Lay), Peter Kupfer (Lay), Sharon Norton (Lay), Colin Snyder (OM), Roz Vincent-Haven (DM-R)

Staff Support: Rev. John Neff, Minister, Congregational Support

 Sue Duliban, Executive Assistant

Regrets: Colin Snyder; Norm Eygenraam; Judy Chalmers

**Guest:** Greg Smith-Young, Growth Animator

Welcome and Constitute Meeting:Ann Harbridge welcomed all and constituted the meeting in the name of Jesus Christ for all business that should rightfully becomes before it.

Acknowledging the Land: Roz Vincent-Haven

Opening Worship: Bruce Gregersen offered a brief mediation on the context in which the commission does its work, reading two verses from the hymn God of Grace and God of Glory, closing with prayer.

## Opening Agreements:

Approval of Agenda:

The Congregational Support Commission of Western Ontario Waterways Regional Council **agree** on the agenda.

Approval of Previous Minutes:

1. The Congregational Support Commission of Western Ontario Waterways Regional Council **agree t**o approve the minutes of January 11, 2024.

## Business Arising:

1. Email votes (confirmation of)
	1. 240115 CSC (email) Sale of Milverton Cemetery

MOTION: Colin Snyder / Roz Vincent-Haven: That the Congregational Support Commission of Western Ontario Waterways Regional Council approves the sale of certain Real Property, the legal description of which is Lot 208, Plan 363, Save & Except R151504; Perth East, and the municipal address of which is Cemetery @Main St. N., Milverton, ON; pursuant to an agreement between the Trustees of St. Paul’s (Seller) , a congregation of the United Church of Canada and the Pray House of Milverton (Buyer) dated the 11th day of January, 2024, and subject to regional council approval, the terms of which are as follows:

Sale price: $100,000 (Buyer responsible for closing costs and legal fees).

Terms of the sale: 10% on acceptance of offer.

Closing date to be determined by BAO’s approval and transfer. CARRIED.

* 1. 240116 CSC (email) Listing of Elmira, Trinity United Manse

MOTION: Norm Eygenraam / Rebekah Duncan: That the congregational support commission of Western Ontario Waterways Regional Council approve the listing for sale by the Trustees of Trinity United Church, Elmira, of certain Real Property, the legal description of which is a Manse (residential home) owned by Trinity United Church Elmira, and the municipal address of which is 4 First Street Elmira Ontario, pursuant to an agreement between the Trustees of Trinity United Elmira, a congregation of The United Church of Canada, as Seller, and Royal LePage, as Realtor, dated the 18th day of January, 2024 subject to regional council approval, the terms of which are as follows:

Listing Agent: Melanie Beisel - Royal LePage, Elmira

Commission Rates: 4.00% - standard rate with 2% to listing agent, 2% to selling agent 3.00% - if she is both listing and selling agent Plus HST

Asking price at $659,000

Proposed Possession Date: Saturday Feb 3, 2024 it is available. CARRIED.

* 1. 240125 CSC (email) Sale of Oliphant United Church

MOTION: Bruce Gregersen/Peter Kupfer: That the Congregational Support Commission of Western Ontario Waterways Regional Council approve the sale of Oliphant United Church, the legal description of which is PT PARKLT 2 E/S BRYANT ST AND S/S DIVISION ST PL OLIPHANT AS IN AM52527 SOUTH BRUCE PENINSULA, and the municipal address of which is 3 Lakeview Avenue, South Bruce Peninsula, Ontario, and subject to Commission approval, the terms of which are as follows:

 Buyer: Gregory White

Sale: $180,000, including building and property in “as is” condition.

 Deposit: $2,000

Closing: February 29, 2024.

See Agreement of Purchase and Sale for inclusions and conditions

Fixtures excluded: Bell from Tower

 Funds from the sale to be disbursed as per the Regional Property Policy. CARRIED.

* 1. 240131 CSC (email) Sale of Angus United Church

MOTION: Marg Krauter/ Peter Kudelka: That the Congregational Support Commission of Western Ontario Waterways Regional Council approve the sale of Angus United Church by the Trustees of Grenfel United Church, located at 56 Jonas St., Angus, legally described as 1:LT A S/S Jonas St. PL 160A Essa Twp; LT B S/S Jonas St. PL 160A Essa Twp with the following terms:

Buyer: Magdy A. Tadros

Sale Price: $650,000

Deposit: $ 30,000

Closing date: June 13, 2024

All chattels included except Lawn Mower.

Rental of Hot Water Heater to be assumed by Buyer. CARRIED.

Moved from New Business

Introduction of Growth Animator Greg Smith-Young

Ann Harbridge introduced Greg Smith-Young, Growth Animator, who started in the position on January 1 2024. Greg outlined his role and work, focus and issues to look at. Commission’s work will overlap; agreed on the need to work collaboratively.

 **Consent Docket**

1. Correspondence: N/A
2. Pastoral Charge Supervisors
	1. John Benham to Rockwood-Stone PC for sabbatical coverage from 240527 – 240825.
	2. John Neff to Kilsyth/Keady North Derby PC to cover LTD effective 240111.
	3. Rev. Marilyn Burnard to Zion UC, New Hamburg for their council meeting on January 23, 2024
	4. Rev. Jenny Stephens to St. Luke’s UC, Cambridge effective 240123

PCS needed

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| **Pastoral Charge** | **CoF** | **Notes 1** | **PCS Start** | **PCS End** |
| Arthur Pastoral Charge | Arthur United Church | Bonnie Holiday is not renewing appointment. | 08-31-2023 |  |
| Cambridge: Armenian Evangelical (EM) Pastoral Charge | Armenian Evangelical United Church, Cambridge | They meet in St. Luke's UC, Cambridge Is an ethnic ministry. Was served by an Armenian minister at one point. |  |  |
| Eramosa Pastoral Charge |  |  | 01-01-2024 |  |
| Londesborough Pastoral Charge | Londesborough United Church | PCS is on medical leave. Annual meeting Feb. 20, 7pm | 02-01-2024 |  |
| Stratford Pastoral Charge | Avondale United Church, Stratford |  | 09-01-2024 | 01-07-2025 |
| Walkerton: St. Paul's Pastoral Charge | St. Paul's United Church, Walkerton | Next council meeting is February 29th. Ann Harbridge. Annual meeting Sunday, March 03, during the regular service 10:30 am. Bruce Gregersen  | 11-30-2023 |  |
| Meaford |  | Mary Elizabeth Piercy, filling in as pcs for Marg Krauter. Annual meeting March 17 |  |  |

1. Documents received for information
* [CoFs working with Kindred Works](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Cofs%20working%20with%20Kindred%20Works%20Jan%2024.pdf?csf=1&web=1&e=dcUlAr)
* Eramosa Pastoral Charge - [Living Faith Story](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/EPC%20-%20Living%20Faith%20Story%20Worksheet.pdf?csf=1&web=1&e=ShfXu9)
* Trinity Shelburne & Primrose - [Amalgamation Agreement](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Shelburne%20Primrose%20Amalgamation-Agreement.docx?d=we176e4c12d174646af882bdedf353cea&csf=1&web=1&e=uv38Gs)

Motion: That the Congregational Support Commission of Western Ontario Waterways Regional Council approve the name change of Trinity United Church, Shelburne to Trinity Primrose United Church.

* Knox UC, Belgrave – Annual Report

Ann will start a new tracking chart for 2023 reports. Need volunteers to review and populate the spreadsheet as reports come in. Indicate if you have reviewed a particular report.

1. Report from Representative to the Executive: Ann Harbridge

The Executive is working towards some ideas to celebrate 100th anniversary of UCC. Task group putting together some ideas to bring to exec. Business Trust agreement has been approved (Kindred Works). The Volunteer Recruitment Team has planned a cluster groups gathering, with clusters formed by the Team. Perhaps an opportunity for the commission to plant seeds around collaborative ministry. As more information becomes available, Ann will share.

The Covenant Commission of Western Ontario Waterways Regional Council **agrees** by consensus to the Consent Docket.

## New Business:

1. Clifford Pastoral Charge (Knox UC & Alsfeldt UC) - New [Constitution](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Clifford%20Revised%20Governance%20Model%202023docx.docx?d=wa5b533d0dbb54fefb128ae3408bf6972&csf=1&web=1&e=cE8Gk8).

**MOTION:** Peter Kupfer / Peter Kudelka

That the Congregational Support Commission of Western Ontario Waterways Regional Council approve the constitution for Clifford Pastoral Charge. **CARRIED.**

1. Dobbinton UC – Listing of property

[Realtor 1](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Dobbinton%20-%20McIntee%20Realtor-1.pdf?csf=1&web=1&e=u4VUdP), [Realtor 2](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Dobbinton%20-%20McIntee%20Realtor-2.pdf?csf=1&web=1&e=qOeuGU), [Realtor 3](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Dobbinton%20-%20Mark%20Davis%20Realtor.pdf?csf=1&web=1&e=zx7AqF), [Realtor 4](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Dobbinton%20-%20Team%20Tedford%20Realtor.pdf?csf=1&web=1&e=4EIZg0), [Resolution of Consent to list.](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Resolution%20to%20list%20-%20DUC.pdf?csf=1&web=1&e=z66Tjs)

**MOTION:** Roz Vincent-Haven / Lesley Fox

That the Congregational Support Commission of Western Ontario Waterways Regional Council approve the listing for sale of certain Real Property, at a listing price of $250,000.00, the legal description of which is Dobbinton United Church and the municipal address of which is 341 Bruce Road 40, Dobbinton, Ontario, pursuant to an agreement between the Trustees of Dobbinton United Church, a congregation of The United Church of Canada, as Dobbinton Church, and Coldwell Banker, Mark Davis, as Realtor, dated the 15th day of March, 2024, and subject to regional council approval. **CARRIED.**

1. PCS Policy and Indigenous churches: John Neff

After the Pastoral Charge Supervisor payment policy was approved, it was realized there had not been any discussion with Indigenous Churches. John will be meeting with Lynne Allin (ARW and HF Congregational Support Minister), Martha Pedoniquotte (Community Capacity Development Coordinator), Tim Hackborn (Office of Vocation Minister - Indigenous Church) and Thérèse Samuel to discuss having town hall meetings around implications for each Indigenous community of faith.

**MOTION**: Peter Kudelka / Sharon Norton

That the Western Ontario Waterways Regional Council (WOWRC) pay for pastoral charge supervision for Indigenous churches within the Regional Council, until such time as an agreement is made with Indigenous Churches in WOWRC, Antler River Watershed and Horseshoe Falls. **CARRIED.**

1. Trinity UC & Forest Hill, Kitchener UC [Collaborative Nesting Agreement](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Kitchener%20-%20Trinity%20UC%20%26%20Forrest%20Hill%20UC%20-%20Memorandum%20of%20Agreement%20for%20Nesting_Board%20approved.pdf?csf=1&web=1&e=4NvkP8)

**MOTION:** Roz Vincent-Haven / Margaret Krauter

That the Congregational Support Commission of Western Ontario Waterways Regional Council approve the Collaborative Nesting Agreement between Trinity United Church, Kitchener and Forest Hill United Church, Kitchener, as submitted to the Commission. **CARRIED.**

Rebekah Duncan left the meeting.

1. Update on Collaborative work done by Kathy Underwood, Heather Davies, Christine Smaller.
	1. [Collaborative Memo](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/2024-01-22%20Memo%20to%20Congregational%20Support%20Commission%20re%20Collaborative%20Ministry%20V2.docx?d=wfe35666b1731423886cbcc95a3673c89&csf=1&web=1&e=9CqXzf)

 To be carried over to either the March or April meeting of the Commission.

1. Collaborative potential in Creemore, New Lowell Area; and Durham/Crawford area

Durham Crawford already collaborating. John notes. Discussion about paying worship leaders. More information/parameters/written agreement on what the collaborative agreement would look like is required. Marg Krauter will be at annual meeting and will raise. John Neff will talk to the churches.

Noted by Roz Vincent-Haven. Four Waterloo churches will be meeting March 23rd to talk about a collaborative agreement; how it would look. John Neff can attend. Greg Smith-Young will also be invited. Roz will confirm time and expectations for John and Greg.

 Greg Smith-Young left the meeting.

1. Knox, Ayr – Motion, for information, from Horseshoe Falls that the Collaborative agreement between Knox, Ayr and Fairview Brantford has ended.

*The Congregational Support Commission of Horseshoe Falls Regional Council acknowledges that the collaborative agreement between Fairview United Church, Brantford and Knox United Church, Ayr has ended with both communities of faith grateful for the time spent working together.*

1. St. John’s UC, Elmvale – [CoF Profile](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Elmvale%20CoF%20Profile.pdf?csf=1&web=1&e=SXeheh)

**MOTION:** Peter Kupfer / Lesley Fox

That the Congregational Support Commission of Western Ontario Waterways Regional Council approves the recommendation of St. John’s UC, Elmvale to call/appoint a minister for 20 hrs up to Category F. **CARRIED.**

1. Investment Policies for Churches holding investments from sale of Property.

**MOTION:** Peter Kupfer / Roz Vincent-Haven

That the Congregational Support Commission of Western Ontario Waterways Regional Council establish a policy that any real estate transaction generating in excess of $100,000 net requires the prior submission of an investment policy for the review of the Commission. **CARRIED.**

To be added to the self-assessment checklist by John Neff. Ann Harbridge will bring as a proposal to the next meeting of the WOWRC Executive, to add to the property policy.

1. [St. John’s UC, Wiarton](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Wiarton%20-%20Financial%20Viability%20Worksheet.docx?d=wba1f9e3c0aa241edb541d7dfb6a08a26&csf=1&web=1&e=KmcmYR) and [Shallow Lake UC](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Shallow%20Lake%20financial.docx?d=w5630cba0e1914b3c955a95750a8ae2c2&csf=1&web=1&e=ygWngL) – Financial Viability Worksheet

**MOTION:** Margaret Krauter / Lesley Fox

That the Congregational Support Commission of Western Ontario Waterways Regional Council approves the recommendation of St. John’s UC, Wiarton collaborating with Shallow Lake UC, to call/appoint a supply minister for 20 hrs up to Category F. **CARRIED.**

1. Temple Hill United Church [Name Change](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Temple%20Hill%20-%20Pastoral%20Charge%20Name%20Change%20Request.odt?d=w9faa934a64764913b679347b2270f265&csf=1&web=1&e=gEYE56).

**MOTION:** Margaret Krauter / Roz Vincent-Haven

That the Congregational Support Commission of Western Ontario Waterways Regional Council approve the name change of Walters Falls Pastoral Charge; Temple Hill United Church to Temple Hill Pastoral Charge; Temple Hill United Church effective immediately. **CARRIED.**

1. Trinity UC, Elmira – Sale of Manse. [Resolution;](https://unitedchurch.sharepoint.com/%3Aw%3A/r/sites/WOWCSC/MeetingLibrary/Offer%20-%20Property%20Resolution%20for%204%20First%20St%20W%20Elmira%20Manse.docx?d=wba7f9819c5884261989578d85088bcfa&csf=1&web=1&e=KT2I4L) [Signback offer](https://unitedchurch.sharepoint.com/%3Ab%3A/r/sites/WOWCSC/MeetingLibrary/Signback%204%20First%20ST%20W%20%281%29.pdf?csf=1&web=1&e=wcC0i4)

**MOTION:** Roz Vincent-Haven / Bruce Gregersen

That the Congregational Support Commission of Western Ontario Waterways Regional Council approves the sale of certain Real Property, the legal description of which is a Manse (residential home) owned by Trinity United Church Elmira, and the municipal address of which is 4 First Street Elmira Ontario. Buyer: Mallory Rose Bogaert & Michael Aaron Casey, Price: $620,000. Possession date: March 7, 2024. **CARRIED**.

1 Abstention: Peter Kupfer.

1. Review/confirm Committee members terms: Sue Duliban will send updated list of terms to Volunteer Recruitment Team. Note: Bruce Gregersen and Margaret Krauter agreed to stay on for a second term.
2. EPC LFS; EPC Financial Viability; EPC Living Faith Story; BH Demographics; BH Real Property; BH Financial Viability; BH Financial Statement; BH Stewardship Campaign; SP Financial Viability; SP Demographics; SP Financial Statement.

**MOTION:** Peter Kudelka / Sharon Norton

That the Congregational Support Commission of Western Ontario Waterways Regional Council receives for information the Community of Faith Profile and agrees with the recommendation of Eramosa PC (Barry Hill UC and Speedside UC), to call/appoint a minister for 40hrs up to Category F. **CARRIED.**

Next Meeting: **Thursday, March 14, 2024, 1 PM**

Worship by: Lesley Fox

Land Acknowledgement: Ann Harbridge

## Adjournment