

**Human Resources Commission**  
**Western Ontario Waterways Regional Council**  
**OF THE UNITED CHURCH OF CANADA**  
*Connecting, Supporting, Transforming*

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**Place:** Zoom Meeting 10:00 a.m.

**Roster:** Micol Cottrell (OM) (Chair), JoAnne Angle (L), Marion Boyd (L), Gwen Good (L), Douglas Hayward (L), Cathy Larmond (OM), Tom Slumskie (L), Mel Spencer (L), Jane Sullivan (OM)

**Staff Support:** Rev. Diane Blanchard, Pastoral Relations Minister [dblanchard@united-church.ca](mailto:dblanchard@united-church.ca), Pretima Kukadia, Admin, Communication & Records [pkukadia@united-church.ca](mailto:pkukadia@united-church.ca)

**Present:** Marion Boyd, Gwen Good, Douglas Hayward, Cathy Larmond, Diane Blanchard  
Jane Sullivan and Mel Spencer sent email approval of Consent Docket June 30, 2022 for quorum.

**Regrets:** JoAnne Angle, Micol Cottrell, Mel Spencer

**Absent:** Jane Sullivan, Pretima Kukadia

**Welcome and Constitute Meeting:** Diane Blanchard, welcomed everyone to the meeting then then constituted the meeting.

**Acknowledging the Land:** Diane Blanchard shared an acknowledgement of the land on behalf of the Human Resource Commission.

**Opening Worship:** Diane Blanchard shared in a moment of prayer.

**Opening Motions:**

Approval of Agenda:

**MOTION** by consensus that the agenda be accepted as circulated.

**MOTION**

Choose an item.

Approval of Previous Minutes:

**MOTION** by consensus that the Human Resources Commission of Western Ontario Waterways Regional Council approve the minutes of May 17, 2022 as circulated.

**MOTION**

Choose an item.

**Business Arising**

**1. Motions Approved by Email Poll** of 22.05.31 be recorded in the minutes:

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Cedar Hill Pastoral Charge, Cambridge for the call of Whitton

June 28, 2022

HRC 22-30

Daley, OM, full-time, from 22.06.12 according to the terms of the Record of Call agreed to in Churchhub on 22.05.24.

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Morriston: Mt Carmel-Zion Pastoral Charge for the short-term appointment of James Robert George Clark, OM-R, part-time, 20 hours/week to cover a medical leave from 22.06.01 to 22.07.30 according to the terms of the Record of Appointment agreed to in Churchhub on 22.05.24.

### **New Business**

- 2. Choice of new chairperson of the HR Commission:** to be discussed at next meeting
- 3. Covenanting services:** held at Melville United Church, Fergus with Rev. Lynda Goy-Flint, June 5, 2022.
- 4. LLWL Resource Team:** no report
- 5. Executive Update:** no report
- 6. Pastoral Relations Minister Update:**  
United Fresh Start Training with an updated list of trainers.
- 7. Consent Docket**

### **Request for Change of Pastoral Relations**

That the Human Resources Commission of Western Ontario Waterways Regional Council approve the request for a change of pastoral relations from Laurie O'Leary, OM, from Exeter United Church effective 22.09.04 to accept a supply appointment with Suburban Pastoral Charge, Antler River Watershed Regional Council with the agreement of the Exeter Leadership Board to waive the 90 days' notice to allow 72 days' notice.

That the Human Resources Commission of Western Ontario Waterways Regional Council approve the request for a change of pastoral relations from Harry Disher, OM-R, from First United Church, Waterloo effective 22.08.31 to seek a new appointment.

### **Approval of Open Positions**

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for an associate minister for Westminster United Church, Orangeville, approve the part-time, 32 hours/week position and ask that the search team be trained and that the position be posted on Churchhub.

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for a congregational minister for First United Church, Waterloo, approve the full-time position and, the search team having been trained, ask that the position be posted on Churchhub.

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the updated position description for a congregational minister for

Ebenezer, part-time, 20 hours/week position and ask that the position be posted on Churchhub. (This is a collaborative ministry position with Trinity United Church, Acton in Horseshoe Falls Regional Council.)

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for a congregational minister for Grace United Church, Hanover, approve the fulltime 40 hours/week position and ask that the search team post the position on Churchhub.

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for a supply congregational minister for Grace United Church, Tavistock, part-time, 20 – 25 hours/week position and ask that the search team be trained and that the position be posted on Churchhub.

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for a congregational minister for Meaford Pastoral Charge, approve the part-time, 30 hours/week position and ask that the search team be trained and the position be posted on Churchhub. (We strongly recommend changing requirement for ordination to be inclusive of ministry personnel.)

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for a congregational minister for Georgian Shores United Church, Owen Sound, fulltime, 40 hours/week and ask that the search team be trained and the position be posted on Churchhub. (We strongly recommend changing requirement for ordination to be inclusive of ministry personnel.)

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for a congregational minister for Paisley Pastoral Charge, approve the part-time, 14 hours/week position and request that the search team be trained and the position posted on Churchhub.

That the Human Resources Commission of Western Ontario Waterways Regional Council, having reviewed the position description for a supply congregational minister for the collaborative ministry of Fairview United Church, Brantford (Horseshoe Falls) and Knox United Church, Ayr (WOW) for a supply minister, fulltime, 40 hours/week position and ask that the search team post the position on Churchhub.

### **Appointment of Liaisons**

St. Luke's United Church, Cambridge –

Lucknow-Trinity United Church – Sandra Cable

Wasaga Beach United Church – Jane Sullivan

\*Palmerston/Moorefield United Church –

Letterbreen United Church – Marg Krauter will replace Susan Leuty

Westminster United Church, Orangeville – Janet Cleave

Glen Morris United Church – Micol Cottrell

Port Elgin United Church – Keith Blackshaw?

First United Church, Waterloo – Carol Stephenson

Grace United Church, Hanover – Mary Ellen Parsons

Forest Hill United Church, Kitchener interested in an SME position – Cathy Savage-Stewart

Arkell United Church – Gary Clarke

### **Renewal of Appointments**

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Blyth Pastoral Charge for the appointment of Alex Jebson, candidate, part-time, 20 hours/week from 22.07.01 to 22.12.31 according to the terms of the Record of Appointment agreed to in Churchhub on 22.06.09.

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Brussels Pastoral Charge for the appointment of Alex Jebson, candidate, part-time, 20 hours/week from 22.10.01 to 22.12.31 according to the terms of the Record of Appointment agreed to in Churchhub on 22.06.08.

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Glen Morris Pastoral Charge for the appointment of Michiko Bown-Kai, OM, part-time, 10 hours/week from 22.07.02 to 22.12.31 according to the terms of the Record of Appointment agreed to in Churchhub on 22.06.13.

### **Approval of New Appointments**

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Westminster United Church, Waterloo for the SME appointment of Rebecca Whiting DLM candidate, part-time, 15 hours/week from 22.07.24 to 23.07.23 according to the terms of the Record of Appointment agreed to in Churchhub on 22.06.01.

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Allenford-Park Head Pastoral Charge for the appointment of Gerry Hofstetter, OM-R, part-time, 24 hours/week from 22.09.01 to 25.09.01 according to the terms of the Record of Appointment agreed to in Churchhub on 22.06.27

### **Approval of Calls**

That the Human Resources Commission of Western Ontario Waterways Regional Council accede to the request of Hepworth-Sauble Beach United Church for the change of terms of call for Doug Jones (increase in hours to cover medical leave) from 15 to 20 hours/week beginning 22.06.24 according to the terms of the Record of Appointment agreed to in Churchhub on 22.06.24.

### **Voluntary Associate Ministry (VAM) Designation**

That the Human Resources Commission of Western Ontario Waterways Regional Council approve the request of Hoon Kim, OM-R, with the agreement of the governing body and

June 28, 2022

HRC 22-33

incumbent minister, Bonnie Kelly, to be appointed as the Volunteer Associate Minister for five years at Wyevale United Church, Tiny or until there is a new incumbent minister.

**Receive for Information**

That the Human Resources Commission of Western Ontario Waterways Regional Council receive the information about the sabbatical leave granted by St. John's United Church, Alliston for their minister, Sungmin Jung, OM, from March 1 to May 31, 2022 and alert the Covenant Commission of the need for pastoral charge supervision.

**Approval of Consent Docket**

**MOTION by consensus** that the Human Resources Commission of Western Ontario Waterways Regional Council approve the consent docket as circulated by those present and the email poll of June 30, 2022, for quorum, to be added in the minutes of the August 16, 2022 meeting.

**MOTION**

**CARRIED**

Jane Sullivan and Mel Spencer sent email approval of the Consent Docket June 30, 2022 for quorum.

**Next Meeting:** July 19, 2022 at 10:00 a.m. by Zoom.

**Worship/Closing Prayers:** tbd

**Adjournment:**

Having concluded its business, it was agreed that the Human Resources Commission of Western Ontario Waterways Regional Council be adjourned.

**Closing Prayer:**

**Meeting adjourned.**