

IN THE MATTER OF [legal description of Real Property];  
AND IN THE MATTER OF [type of transaction] from [party] to [party].

CERTIFICATE OF SECRETARY OF BOARD OF TRUSTEES OF ... UNITED CHURCH  
TO RESOLUTION GIVING CONSENT  
The United Church of Canada Act (1925)  
The Manual, Section G. 2.3.2.e and Section C.2.6

I, ..., Secretary of the Board of Trustees of ... United Church, of ..., Ontario, do hereby certify and declare as follows:

1. That I am the Secretary of the Board of Trustees of ... United Church, a congregation of the ... pastoral charge of The United Church of Canada;
2. That the following is a just and true copy of a resolution duly passed by the said Board of Trustees at a special meeting held at [place of meeting], on the [day] day of [month], [year];

“Moved by [full name of mover], seconded by [full name of seconder], that the Board of Trustees of ... United Church of ... pastoral charge request ... Regional Council give its consent:

(1) to the [type of transaction] of certain Real Property, the legal description of which is [legal description of Real Property], and the municipal address of which is [municipal address of Real Property], pursuant to an agreement between the Trustees of [full name of congregation], a congregation of The United Church of Canada, as [capacity], and [other party], as [capacity], dated the [day] day of [month], [year], and subject to regional council approval, the terms of which are as follows:

[for a listing, the terms would include the agent, any exceptions, the commission rate, the asking price, the proposed listing date]

[for a sale, the terms would include the purchaser, the sale price, the deposit, the balance due, the terms of any mortgage back, conditions, warranties, the scheduled closing date]

[for a purchase, the terms would include the vendor, the purchase price, the deposit, the balance due, conditions, warranties, the scheduled closing date]

[for a mortgage, the terms would include the principal, the interest rate, the term, payments, prepayment privileges]

[for a lease, the terms would include premises and exclusive use premises, fixtures and chattels, rental, commencement date, term, responsibility for taxes, insurance, repairs, rights to assign or sublet, dispute resolution and arbitration, early termination, renewals, options]

(2) [in the case of transactions generating proceeds] to the following disposition of the proceeds arising from the transaction: [disposition of proceeds]

[for a purchase] the said Real Property to be held by the Trustees of [full name of congregation], a congregation of The United Church of Canada and part of the [full name of pastoral charge] Pastoral Charge, in trust for the use and benefit of the congregation of [full name of congregation] as a part of The United Church of Canada.”

3. [if true] The Real Property referred to in the above resolution is within the bounds of ... Regional Council;

3. (if involving property already held by congregation) The said Real Property is held by the Trustees of [full name of congregation], a congregation of The United Church of Canada and part of the [full name of pastoral charge] Pastoral Charge, in trust for [full name of congregation] as a part of The United Church of Canada;

Dated this [day] day of [month], [year]

Signature  
Secretary, Board of Trustees