



Pastoral Charge Supervisors Gathering Summary

On February 9, 2022 the three regions hosted a gathering for Pastoral Charge Supervisors. The following is a summary of our discussion.

Online PCS Reporting All supervisors are asked to complete a report every 6 months, or when you finish your appointment as a PCS. You can find the one-page form on the regional council websites under congregational support toolkit 6.

Mileage The regional council will reimburse you for mileage to and from meetings where you are serving as a PCS. If you do not have an expense form, please contact the Minister for Congregational Support and Mission in your region. You will also need to be set up for direct deposit.

Community of Faith Profile As you are aware, all communities of faith have been asked to complete and annually update a community of faith profile. This is particularly important when congregations are preparing to enter into search, collaborative ministry, property transactions, amalgamation discussions etc as the covenant commission requires this information as background material for decision making. It is during these times of transition that you might be serving as a PCS, and will be able to provide guidance on this process.

In your role we ask that you familiarize yourself with the profile worksheets (Cover Page, Financial Viability, Demographics, Real Property, Manse and Living Faith Story) and the handbook. These are available on the regional council websites under congregational support toolkit 2. This will help you support the governing body of the congregation as they oversee this work. We strongly encourage that they take time to consult widely with the congregation and share the information they gather. The living faith story is intended to help the congregation discern and articulate their unique ministry and priorities. As PCS you may also have the opportunity to help them use their living faith story as the foundation for their decision making.

NB *Our profile worksheets and process differs from the one set out under the GCO Pastoral Relations documents. Please follow the instructions and forms in our toolkit.*

Training and Resources As a PCS you may find the following resources helpful

[Trustee handbook](#) (Remember as PCS you are also a trustee and must be notified of all meetings)

[The Manual](#)

Congregational Support Toolkits available on the regional council websites

- Covenant between communities of faith and regional council
- Community of Faith Profile
- ChurchHub
- Property Matters
- Amalgamating and Disbanding
- Pastoral Charge Supervisors
- Self-Assessment
- Maintaining the Historic Roll
- Shared Ministry Agreements
- Compliance with provincial and federal legislation

Regional Council staff are also available to provide assistance as needed.

Updating the Covenant Commission Please let us know if:

- you have arranged for someone else to serve in your place for a specific meeting or time frame i.e. during vacation
- you are unable to attend a meeting and cannot find a replacement
- the congregation needs resources or guidance
- If there is conflict or issues of concern

Feedback We appreciate hearing from you and learning how we might better support PCS in their role. Please let us know if you would like to have regular gatherings, training on a particular subject or other resources. Thank you again for sharing your time, wisdom and experience.