

Executive
Western Ontario Waterways Regional Council
OF THE UNITED CHURCH OF CANADA
Connecting, Supporting, Transforming
Tuesday, September 15, 2020

Roster: Gary Clark (President), Rod Coates (Secretary), Brent Caslick (Treasurer), Heather Leffler (Past Chair), Jessica Cottrell, Heather Davies, Joyce Johnston, Margaret Krauter, Mark Laird, Tim Reaburn, Peg Schieck, Joyce Ward, Micol Cottrell (Human Resources Commission), Bruce Dickson (Mission & Discipleship Commission), Norm Eygenraam (Covenant Commission)

Staff Support: Cheryl-Ann Stadelbauer-Sampa (Executive Minister), Sue Duliban (Executive Assistant)

Present: Brent Caslick, Gary Clark, Rod Coates, Jessica Cottrell, Micol Cottrell, Heather Davies, Bruce Dickson, Norm Eygenraam, Joyce Johnston, Margaret Krauter, Mark Laird, Heather Leffler, Tim Reaburn, Joyce Ward

The Executive of the WOW Regional Council Executive was called to meet via Zoom teleconference on Tuesday, September 15, 2020.

Gary Clark called the Executive meeting to order at 2:50 PM, in name of Jesus Christ, for the purpose set before it, which was to seek agreement on two proposals presented at the three-council meeting (Antler River, Horseshoe Falls, & Western Ontario Waterways) which immediately preceded this Executive meeting.

Proposal 1 – Staff Complement

Gary Clark asked if there were any questions regarding Proposal 1.

- Joyce Ward asked for clarification regarding sufficient hours for the contract position, and if it would be able to expand positions if the hours were determined to be more than initially estimated.
- Brent Caslick noted that half the cost for the position would be funded via property sales, and there is adequate funding for 3 years.
- Joyce Johnston noted that the function of social justice and right relations are linked and hence would be seeking someone who carries skill and knowledge base for both positions.

The proposal is that the Regional Council Executive agrees to:

1. Administrative Assistant
 - a) Rename the position Administrative Assistant, Mission and Hospitality, to Administrative Assistant, Mission and Finance, as a more accurate reflection of the work of the portfolio; and
 - b) Realign the funding for the position in accord with the work of the position covering 50% of the cost from assessments and 50% from Mission and Service.

2. Minister, Right Relations and Justice
 - a) Create one full-time position titled Minister, Right Relations and Justice;
 - b) Approve the position description attached;
 - c) Select one of that regional council's Staff Support Committee representatives to work with the Chair, Staff Support Committee, and the Executive Minister as the interview team;
 - d) Fund 50% of the position from the regional council's share of property from disbanding congregations as much as possible and from the reserve if not possible.

3. Administrative Assistant, Website Management
 - a) Create a ten-hour per week contract position titled Administrative Assistant, Website Management, from October 1, 2020 to December 31, 2021; and
 - b) Direct the Chair, Staff Support Committee, and Executive Minister to search for a suitable candidate.

Gary Clark asked for agreement on each element of the proposal in turn:

1. – Administrative Assistant
2. – Minister, Right Relations and Justice
3. – Administrative Assistant, Website Management

and declared each element of the proposal individually agreed by consensus

Proposal 2 – October/November 2020 Executive Meetings

Gary Clark outlined the proposal and asked if there were any questions regarding Proposal 2.

Heather Leffler asked if any planning team had been named. Mark Laird volunteered to arrange the Zoom orientation.

The proposal is that the Regional Council Executive agrees to:

1. Forego an Executive meeting until after the third of the three regional council meetings is completed;
2. Deal with emerging and urgent business by email or at the call of the President;
3. Name a planning team to organize a zoom orientation for new members to the Executive and Commissions in late November or the first week of December.
4. Direct the President to consult with the Presidents of the other two regional councils, Executive Minister and Executive Assistant in January 2021 re:
 - a) Possibility of a joint Executive meeting in spring 2021;
 - b) Feasibility of planned in-person joint meeting in May 2021.

Gary declared the proposal approved by consensus and closed the meeting at 3:25 PM.