

Western Ontario Waterways Transition Commission Meeting
Wednesday, May 15, 2019
(Supporting, Connecting, Transforming)

The Western Ontario Waterways Transition Commission was called to meet on Wednesday May 15 via teleconference (ZOOM).

PRESENT

Executive Minister	Cheryl-Ann Stadelbauer-Sampa	Hamilton Conference Representatives	Heather Leffler Tim Reaburn
Presbytery Representatives	Rod Coates (Bruce) Ann Harbridge (Northern Waters) Margaret Krauter (Northern Waters) Mark Laird (Waterloo) Laurie O’Leary (Huron-Perth)	London Conference Representative Executive Assistant	Brent Caslick Sue Duliban

Regrets: Gord Dunbar, Heather Leffler

1. Welcome / Gathering / Check-In

Laurie O’Leary welcomed everyone in attendance and opened the meeting at 10:07 AM, thanking all for being present to do the work of the commission.

2. Acknowledgement of Territory

Laurie O’Leary said that long before there were settlers there were many nations of people here known as First Nations. She said that as meet to do the work of our commission, we pause to remember that our region where we live, work & worship is situated on the unceded territories of several First Nations peoples, asking that we live in friendship and peace with all our First Nations brothers and sisters.

3. Worship

Laurie O’Leary spoke a prayer adapted from the book Sanctuaries – Where Heaven and Earth Touch.

4. Approval of General Consent Docket

Laurie O’Leary declared the meeting consent docket to be approved by consensus, as follows:

1. Approval of Agenda – that the Agenda as circulated be the agenda of the meeting.
2. Approval of Minutes – that the minutes of the meeting of April 23, 2019 & May 8, 2019 as circulated be approved.
3. That the Executive and Commissions nominations as established at the May 8, 2019 meeting be approved as circulated. [Refer to Attachment #1]

Cheryl-Ann questioned the terms of office for the Executive, and it was agreed that when the Executive first meets, terms will be established such that there will be an annual rotation of 1/3 of the membership, with the same criteria for Commissions.

With respect to notifying those assigned to the various Executive and Commission roles, Laurie O'Leary said she had created wording for email notification of the nominations, for which Cheryl-Ann provided some additional wording suggestions.

5. Approval of Pastoral Relations Consent Docket

Laurie O'Leary declared the Pastoral Relations Consent Docket approved by consensus with agreed amendments, as follows:

A. **Property Matters**

Approves the distribution of assets from the sale of the Emmanuel United Church, Sebringville building and manse as follows:

Distribution of Church and Manse Sale Proceeds - 2019 Emmanuel United Church, Sebringville

RECEIPTS

Manse Sale Proceeds - Emmanuel Portion		\$	62,000.00
Church Sale Proceeds	\$	330,000.00	
Less Realestate commission 5% + HST	\$	18,645.00	
Less Lawyers fees + disbursements	\$	1,890.49	
Less Skinner Contracting (see notes)	\$	6,440.35	
Church Sale Proceeds less expenses		\$	<u>303,024.16</u>
Total Receipts		\$	365,024.16

DISBURSMENTS

United Church mandated payments to:

Indigenous Ministries	15.00%	\$	54,753.62
Mission & Service fund current yr.	12.50%	\$	45,628.02
Mission & Service Endowment	12.50%	\$	45,628.02
National Archives	5.00%	\$	18,251.21
Regional Council	25.00%	\$	91,256.04
Total Mandated payments	70.00%	\$	255,516.91

Distribution by Emmanuel United Church

Zion United Church, Rostock	\$	7,000.00
Parkview United Church, Stratford	\$	20,000.00
Avondale United Church, Stratford	\$	18,500.00
Mitchell United Church, Mitchell	\$	18,500.00
Camp Bimini, Stratford	\$	20,000.00
Camp Menesetung, Goderich	\$	10,000.00
Silver Lake Camp, Kincardine	\$	10,000.00
Christian Resource Centre, Mitchell	\$	5,507.25
Total distributions by Emmanuel 30%	\$	109,507.25
Total Distributions	\$	365,024.16

B. Requests for Change in Pastoral Relations

C. Pastoral Charge Supervisors

D. Living Faith Stories / Vacancies:

...receive for information the Community of Faith profile including demographic profile, financial information and position description for St. Paul's United Church, Walkerton Pastoral Charge and, that a vacancy for Part Time Minister (12-20 hrs/week) be declared and, that Rev. Gord Dunbar continue as Pastoral Relations Liaison to work with the search committee to fill the vacancy.

E. Approving & Appointing Liaisons:

F. Calls:

Receive for information the revised position description for a Full time Minister to Ripley Bervie / Kinloss Pastoral Charge

Concurs with the request of Ripley Bervie / Kinloss Pastoral Charge and approves the provisional call of Marsha Roberts , Candidate for Ordination, full time at 40 hours per week effective July 1, 2019 with the terms as noted on the record of call/appointment form dated 05/07/2019 and

This appointment does require a covenanting service. (Marion Boyd, Pastoral Relations Liaison)

G. Appointments:

Concurs with the request of Cedar Hill United Church, of the Cedar Hill Pastoral Charge, Cambridge and approves the appointment of Rev. Randy Covey, Retired Supply, Ordained full time at 40 hours per week from July 1, 2019 to June 30, 2020 with the terms as noted on Record of Call or Appointment form dated April 18, 2019 and This appointment does not require a covenanting service.

Concurs with the request of Knox United Church, of the Ayr, Knox Pastoral Charge and approves the appointment of Gail Fricker , Candidate supply fulfilling an SME, full time at 40 hours per week from July 1, 2019 to June 30, 2020 with the terms as noted on Record of Call or Appointment form dated May 2, 2019 and This appointment does not require a covenanting service.

H. Covenanting Services

Appoints Marg Krauter to represent the regional council at the covenanting service for Rev. David Shearman and Flesherton / Eugenia of the Flesherton Pastoral Charge, at a date to be agreed to in consultation with those involved.

I. Sabbatical Plans

J. Sacraments

Grants a license to administer the sacraments to Deborah Deavu, Diaconal Minister during her appointment at Arkell United Church, Arkell Pastoral Charge.

Grants a license to administer the sacraments to Gail Clarkson, retired Diaconal Minister in order to support the Palmerston, Moorefield and Fordwich congregations during their vacancy.

J. Other

Supports the Faith and the Common Good Grant application of St. John's United Church, Alliston in the amount of \$30,000 for restoration of their stained glass windows.

6. Business Arising from Minutes

a) Updates

i. Wallace United Church

Mark Laird provided a brief update on behalf of the trustees of Wallace United Church. He stated that the church has been sold for \$75,000, with no conditions, to the individual with an original \$159,000 conditional offer. The purchase agreement has a closing date of July 31.

ii. Hampstead United Church

Laurie O'Leary said that she had received a new version of the ministry sharing agreement between Hampstead United Church and Operation Sharing and expected that John Neff will address some outstanding details once he returns from vacation.

iii. Covenanting Services

Ken Whiting – 3 PM on June 2nd, per Brent Caslick, representing the region
Kara McCluskie – June 9th evening, per Margaret Krauter, representing the region
Jane Sullivan – September date TBD, per Margaret Krauter, representing the region
Lillian Patey – Joan Tuchlinksy is the pastoral relations liaison.

iv. Website

Cheryl-Ann said that the region's website will not be operational until after the annual meeting, noting that it's in our best economic interest to work with the 3rd party website developer and finalizing the site will require significant involvement from Pretima Kukadia-Kinting, as website administrator. Cheryl-Ann noted that the Commission minutes will be posted at the website, and at the annual meeting will be received for information.

v. Confidentiality Agreement

Cheryl-Ann reported that she had drafted a confidentiality covenant which Laurie O'Leary declared approved by consensus. It was agreed that the Executive members would sign this covenant and bring it to the June 5th meeting.

7. Correspondence

- a) Laurie O'Leary noted that Heather Leffler's week of guided prayer report had been received. Cheryl-Ann suggested that we receive this with thanks for their ministry and look forward to their continued service.
- b) Laurie O'Leary reported that the Huron Perth Resource Centre had requested time on the agenda of the inaugural regional meeting to respond to funding concerns, and it was determined that this was an inappropriate forum.

8. Financial Considerations

a) Trinity United Church, Elmira

Cheryl-Ann said that John Neff had reported there was no further information received from Trinity United prior to his going on vacation.

b) Sebringville Cemetery

Brent Caslick reported the Sebringville Cemetery matter remains with the lawyers and there are no further updates at this time.

c) Hensall United Church

Cheryl-Ann said she has received further questions from Hensall United Church but nothing concrete about their ministry intentions moving forward. She said they will continue to work with John Neff to develop this proposal.

9. Staff Updates

Sue Duliban mentioned a new granddaughter for Diane Blanchard had arrived - Lola. Sue said that most of her current work is focused on the upcoming annual meeting, with 535 registered at present and that the registrations ought to be stopped soon. The Western Ontario Waterways registration is about 130. Cheryl-Ann said that she has responded to questions from former Toronto Conference representatives explaining the contribution of the \$100 registration fee.

Cheryl-Ann said the Saturday ordination service (May 25th) will be live streamed, and room will be made for ordinand family members and communities of faith. Other guests are welcome to attend.

10. New Business

a) Representation - Toronto United Church Council

Laurie O'Leary highlighted the Toronto United Church Council (TUCC) invitation to send representation to its annual meeting at Georgetown on June 13th. Laurie O'Leary said Felicia Urbanski (MP) has volunteered to be a representative to this meeting. Cheryl-Ann said she would be attending as a staff person, but not as a voting representative. Tom McDonough (Covenant Commission) was suggested as a good representative – Cheryl-Ann will contact to invite his participation.

b) Regional Council Meeting - May 24-26, 2019

Laurie O’Leary noted that there had been a meeting last week to review the annual agenda, but some outstanding questions remain. Cheryl-Ann offered the following agenda items & thoughts:

- Community building – need someone to conduct this exercise.
- Share work done to date – review purpose, how purpose informed governance
- Share property policy
- Motion to recognize work to date of the transition commission
- Cheryl-Ann will present financial info – for information, including what we know and what we don’t know.
- Covenant between COF’s and Region, as well as Living Faith Story and annual self-assessment.

Cheryl-Ann said there needs to be a conversation about mission & discipleship and work of the church in the world which engages congregations and addresses how to be church. Cheryl-Ann said she would draft content for this conversation, and that it will be up to the Executive to address the various components of this item and who would be the best person to present it. Further presentation details agreed were:

- Governance – Ann Harbridge
- Property – Brent Caslick
- Covenants & self-assessments – TBD (staff, possibly)
- Community building – to include the moderator’s message as part of opening, with the rest to be determine. Cheryl-Ann will meet with Kathy Douglas to develop this and sort out some additional information.
- It was agreed that presenters will meet on May 23rd at 7 PM at the Unifor Centre to review presentations with each other and tech crew (Mark Laird).

Cheryl-Ann said the final information letter to registrants and nomination for president form would be issued today and encouraged each one “to tap people on the shoulder” to consider being nominated for president.

Laurie O’Leary said thanks to all for the work done & appreciated the opportunity to serve as chair of this transition commission. She then declared the meeting closed at 11:48 AM.

11. Next Meeting

It was agreed that the next meetings will be:

- 24-26 May 2019, Unifor Centre, Port Elgin
- 5 June 2019, Silver Lake United Church Camp, 94 Southline Ave, Kinloss, ON

Signature of Chair

Signature of Secretary

ATTACHMENT #1 – Executive & Commission Nominations

Mission Commission

Rosemary Benbow
St. Luke's UC, Cambridge
Mary Jeanne Carmichael
First UC, Owen Sound
Bruce Dickson (MP)
Dublin Street UC, Guelph
Deanne Dickson
McIntosh UC
Mary Hawthorne
Trinity Shelburne UC, Shelburne-Primrose PC
Pat McDonough
First UC, Own Sound
Joyce Osborne
St. Andrew's UC, Ripley
Marilyn Burnard (MP)
Zion UC New Hamburg
Lyle Haney
Egmondville UC
Roger Filsinger
St. Pauls UC Mildmay

Mission Pool

Gayle Coleman
Egmondville UC
Phyllis Fleming
Grace UC, Thornbury PC
Ted Kent
Barrie Hill UC, Eramosa PC
Judy Tuck
Harriston UC
Flo Cartwright
Avondale UC, Stratford
Helen Pepler
Crawford UC
Lewis Coffman
Paisley UC
Mary Ellen Jacklin
Calvery United Listowl and Zion
Keith Reynolds (MP)
Avondale UC, Stratford
Elaine Bilton
Trinity UC, Grand Valley PC
Ken Hunking
Londesborough UC
Liz Guthrie
Stone UC, Rockwood Stone PC
Betty Butcher
Knox UC, Ayr
Nancy Lennox
First UC, Waterloo
Douglas Stuart
Trillium UC, Cambridge

Human Resources Comm

Marion Boyd
Kincardine UC
Gwen Good
Egmondville UC
Cecil Omand
St. James-Rosemount UC, Kitchener
Mary Schoenhardt
Ballinafad UC
Tom Slumskie
Dobbinton UC
Carol Stephenson
Christ the King UC, Kitchener
Laverne Stinson
Harrison UC
Micol Cottrell (MP)
Grace UC, Hanover
JoAnne Angle
Trinity UC, Guelph
Carmen Davies
St. Andrews UC, Bayfield

HR Pool

Janet Cleave
St. John's UC, Alliston
Fran Farrell
Ripley-Bervie UC, Kinloss PC
Jack Findlay
Three Willos UC
Susan Leuty
St. Paul's UC, Metz
Marlene Mainland
Arthur UC
Doug Trewartha
Londesborough UC
Noreen Ueberer
Trinity UC, Guelph
Wendy May
Westminster UC, Orangeville
Avaline Wandel
Wingham UC
Cathy Larmond (MP)
Clinton UC
Felicia Urbanski (MP)
Erin UC & Ballanfad UC
Emily Perry
Kincardine UC

ATTACHMENT #1 – Executive & Commission Nominations

Covenant Commission	Covenant Pool	Executive	No Choice
Ross Carter	Ellen Underwood	Brent Caslick Treasurer (3 yr term)	Joanne Avison Trinity Shelburne UC, Shelburne-Primrose PC
Clinton UC	Knox UC, Clifford	Centralia UC	Tim Card
Norman Eygenraam	Harold Walton	Rod Coates Secretary	Barrie Hill UC, Eramosa PC
Mt. Forest UC	Tara UC	Kincardine UC	Betty Hofer (Archives)
Ann Harbridge (MP)	Janet Iles	President	Belwood-Metz PC
Trinity Centennial UC, Rosemont	Georgian Shores UC	Heather Leffler (MP) fulfilling role Past Pres	Sharon Lynn
Arthur Hills	John Benham (MP)	Rockwood-Stone PC	Thames Road Elimville PC
Emmanuel UC, Waterloo	Trinity Guelph	Cheryl-Ann Stadelbauer-Sampa, Executive Minister	Linda Plug
Thom McDonough (RDLM)	Tom Dunbar (MP)	Gord Dunbar (MP)	Wasaga Beach UC
Trinity UC, Annan/Woodford PC	Main Street UC	Kincardine UC	Rudy Plug (MP)
Ted Oldfield	Roz Vincent-Haven (MP)	Joyce Ward	Wasaga Beach UC
Parkminster UC	Emmanuel UC, Waterloo	Seeds of Faith House Church, Wesley Cambridge PC	Tracy Rafter
Connie Shiell	Patti Rodgers (MP)	Jessica Cottrell (MP)	Wasaga Beach UC
Knox UC, Belgrave	Tottenham Rich Hill UC	Harriston UC	Karen Ross
Margaret Bakker		Heather Davies (MP)	Trinity UC, Elmira
Knox UC, Auburn		Southampton UC	Janet Scott
Judy Chalmers		Mark Laird (MP)	Speedside UC, Eramosa PC
Georgian Shores UC		Drayton UC	Marianne Veldman
Sandy Loomis		Peg Schieck	Thames Road Elimville PC
Chesley UC		Drayton UC	Betty Madter
		Margaret Krauter (1 yr term)	Mount Carmel Zion UC, Morriston
		Knox UC, Durham	
		Tim Reaburn (MP) (2 yr term)	
		GC Executive	