

Human Resources Commission
Western Ontario Waterways Regional Council
OF THE UNITED CHURCH OF CANADA
Connecting, Supporting, Transforming

Place: Zoom meeting 10:00 a.m.

Roster: Micol Cottrell (OM, Chair), JoAnne Angle (L), Marion Boyd (L), Carmen Davies (L), Gwen Good (L), Cathy Larmond (OM), Cecil Omand (L), Emily Perry (L), Tom Slumskie (L), Carol Stephenson (L)

Staff Support: Pretima Kukadia-Kinting, Admin Assistant PKukadia@united-church.ca
Rev. Diane Blanchard, Minister, Pastoral Relations DBlanchar@united-church.ca

Present: Micol Cottrell, JoAnne Angle, Marion Boyd, Pretima Kukadia-Kinting, Cathy Larmond, Cecil Omand, Emily Perry, Diane Blanchard

Regrets:

Absent: Carmen Davies, Carol Stephenson

Welcome and Constitute Meeting: The meeting was constituted and opened by Micol Cottrell.

Acknowledging the Land: Territorial lands are acknowledged on behalf of the Human Resource Committee by Micol Cottrell: We are gathered this morning to worship on traditional lands. We recognize and deeply appreciate the historic connection to this ground we worship on. We also recognize the contributions of the Metis, Inuit, and other Indigenous peoples have made to our country. As settlers, this recognition must be clearly connected to our commitment to make the promise and the challenge of the Truth and Reconciliation real in the community in which we live and worship. We are grateful to the Creator for this time and this place.

Opening Worship: Worship was provided by Cecil Omand, “ new life, new birth ...”.

Opening Motions:

Approval of Agenda:

MOTION that the agenda be accepted as amended.

MOTION

CARRIED

Approval of Previous Minutes:

MOTION that the Human Resources Commission of Western Ontario Waterways Regional Council approve the minutes of December 17, 2019 as amended.

MOTION

CARRIED

Business Arising

New Business

1. Update from Diane –
 - a) Ministry & Personnel Committee this Saturday, January 25, Forest Hill, Kitchener – reviewing the basics, and more.
 - b) Policies being ‘more’ edited to be posted when done.
2. Update from Micol
 - a) Russell Rogers has requested to become part of the HR Commission – name has been passed to the executive
 - b) Western Ontario Waterways Website is now online: <https://wowrcucc.ca>
 - c) An update about our committees work with request for more members and letting people know that we are looking for people to serve on the LLWL Committee has been submitted for the January newsletter
3. Consent Document

Request for Change of Pastoral Relations:

That WOW HRC accept the request for a change of pastoral relations from Patti Rodgers, DLM, from Tottenham-Rich Hill, effective December 31, 2020.

CONSENTED

Approval of Open Positions:

St Andrew’s/Sauble Beach

CONSENTED

Appointment of Liaisons:

Cavan-Northside – for a change in the terms of call for Ken Whiting (70% to 100%) – Carmen Davies

CONSENTED

Calvary, St. Jacob’s

Wyevale – need to search for a minister, 10 hours/week

Tottenham-Rich Hill

Wasaga Beach

Renewal of appointments:

That WOW HRC concur with the request of Glen Morris Pastoral Charge to appoint Michiko Bown-Kai, Candidate for Ministry, for the period of 2020-01-15 to 2020-12-31 according to the terms of the record of appointment signed 2019.12.23.

CONSENTED

That WOW HRC concur with the request of New Hamburg Pastoral Charge to appoint Margaret Smith, Ordained Minister-retired, for the period of 2020-02-01 to 2020-06-30 according to the terms of the record of appointment signed 2020-01-01.

CONSENTED

Approval of new appointments:

That WOW HRC concur with the request of Annan-Woodford Pastoral Charge to appoint Leslie Searles, Ordained Minister, for the period of 2020-01-27 to 2020-05-31 according to the terms of the record of appointment signed 2019-12-2.

CONSENTED

Receive for information:

That WOW HRC receive for information notice from Mary Elliott, DM, that she has been approved by Three Willows United Church, Guelph, for a sabbatical leave from May 1 to July 31, 2020

CONSENTED

Request for sacraments:

That WOW HRC grant a license to administer the sacrament to Michiko Bown-Kai, Candidate for Ministry (MDiv), as requested by the board of the Glen Morris United Church in their letter dated 20.01.20.

CONSENTED

4. Items not included in the Consent Document or items added after last Friday.
That WOW HRC concur with the request of Tottenham Rich Hill to appoint Patricia Rogers, DLM Recognized, for the period of 19.07.01 to 20-06-30 according to the terms of the record of appointment signed 18.11.27.
CONSENTED
5. Request by Marilyn Burnard, Diaconal Minister-retired, for a license to administer sacrament. That WOW Human Resources Commission grant the request of Marilyn Burnard, DM-R, for a license to administer the sacraments within the Western Ontario Waterways Region. (needs VAM agreement)
CONSENTED
6. Discussion around requests for license to administer Sacramental and performing functions of ministry while policies are coming into effect.

7. Staffing the LLWL Committee/Working Group is a priority: Marion Boyd approaching Sheryl Spencer? 'Yes'
Re qualifications, see LLWL Handbook, June 2019. Also, will be training for the committee, once members are selected.
 - a. (two (2) Ministry Personnel [OM, DM, DLM];
 - b. two (2) lay people [not a LLWL]; and
 - c. three (3) Licensed Lay Worship Leaders.
one of whom is a member of the Human Resources Commission.
Marion Boyd LLWL has volunteered
8. Reviewing areas of work:
 - a. Pastoral Relations manual – document dated December 2019 was confusing in its restructured version. Not easy to access liaison information. Diane will resend cleaner version to liaisons.
 - b. United Fresh Start – will be looking at in the New Year
 - c. Budget – we will need to talk about how we use our budget in the new year: how did we spend it last year – difficult to find out. Would like to organize a LLWL face-to-face meeting. LLWL group is a priority. Would be some left over for UFS.

Next Meeting: February 18, 2020 at 10 a.m. by Zoom

Worship by: Marion Boyd

Meeting adjourned at 11:10 a.m. by Micol who ended the meeting with prayer.