

**Human Resources Commission**  
**Western Ontario Waterways Regional Council**  
**OF THE UNITED CHURCH OF CANADA**  
*Connecting, Supporting, Transforming*

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October 15, 2019, Zoom meeting at 10 a.m.

**Roster:** JoAnne Angle, Marion Boyd, Micol Cottrell, Carmen Davies, Gwen Good, Cecil Omand, Tom Slumskie, Carol Stephenson, Emily Perry

**Staff Support:** Pretima Kukadia-Kinting email: PKukadia@united-church.ca  
Rev. Diane Blanchard, Minister, Pastoral Relations  
email: DBlanchard@united-church.ca

**Present:** Micol Cottrell, Marion Boyd, JoAnne Angle, Carmen Davies, Gwen Good, Cecil Omand, Emily Perry, Diane Blanchard

**Regrets:**

**Absent:** Tom Slumskie, Pretima Kukadia-Kinting

**Welcome and Constitute Meeting:** Micol welcomed everyone and informed us that Emily Perry has been added to the committee through action by the Executive of WOW. He also noted that we only had 40 minutes on this Zoom call.

**Opening Worship:** Micol opened the meeting with prayer.

**Acknowledging the Land:** Micol acknowledged that we meet on Indigenous territory, with gratitude.

**Opening Motions:**

Approval of Agenda: the agenda, as distributed, was **approved by agreement**.

Approval of Meeting of September 17, 2019 Minutes:

It was noted that the draft minutes include several items that were previously approved so they will be revised as needed and brought to the next meeting.

**Business Arising**

1. Policy meeting on September 25/26 went well and much work was accomplished. Micol thanked Diane for her help in organizing the event. Some of the draft policies are in the Dropbox for consideration and will be discussed if time at this meeting.

**New Business**

1. Consent Docket

Two items were pulled from the docket: position to open at Zion United, New Hamburg and the request from Belwood-Metz for a year-long appointment during their search.

**The following consent docket items were approved on motion by Omand/Good. Carried.**

**Request for Change of Pastoral Relations:**

Mary Fletcher OM to retire from Parkview United Church effective June 30, 2020

Mary Stewart OM to retire from Grace United, Tavistock effective December 30, 2020

**Approval of Positions:**

Trinity-Centennial, Rosemount as SME

**Appointment of Liaisons:**

Bloomington United Church – Susan Leuty (update)

Alma United Church – Diane will help with SME discernment and position description

Zion United, New Hamburg – Cecil Omand

Glen Morris (upcoming maternity leave, need to find supply appointment) – JoAnne Angle

Grace United, Tavistock -

St Luke's, Cambridge - Noreen Ueberer to train search team for supply appointment

Trinity, Listowel and Atwood – Gwen Good

Palmerston, Moorefield, Fordwich – Joan Tuchlinsky has resigned due to regional position; Sandra Cable too busy

Grand Valley –

**Approval of new appointments:**

Ebenezer United Church requests the appointment of Carolin MacMillan, candidate supply, part-time 30 hours, from 19.10.\_\_\_ to 20.06.30 according to the terms of the Record of Appointment signed 19.09.29.

Hepworth-Sauble Beach requests the appointment of Tim Reaburn, OM, Supply, part-time 18 hours, from 19.10.01 to 20.03.31, according to the terms of the Record of Appointment signed 19.09.26.

**Receive for information:****Request for ending of pastoral relationship:**

Bloomington United Church. Diane and Susan Leuty attended a meeting of the Official Board of Bloomington United Church on September 18 at which the Board received a letter signed by 10 % of the membership requesting a meeting to consider the pastoral relationship. The Official Board was advised that their congregational profiles would need to be filed with the Covenant Commission before such a meeting can be called. This has been done now. By email, the board chair advised Diane that they may hold the congregational meeting on November 3. There has not yet been a formal letter from Bloomington.

2. The following item from the consent docket was considered:

That WOW HR receive the request of Belwood-Metz Pastoral Charge for the re-appointment of Rienk Vlietstra, OM-Retired, as supply during search, part-time 32 hours, from 19.10.01 to 20.10.01 according to the terms of the Record of appointment signed 19.09.10.

Because our policy is to appoint for 6 months at a time during a search to a maximum of 18 months, the Commission asked that Diane contact the pastoral charge, minister and liaison (Lyn Hamilton) to inform them of the new policy about supply appointments and advise that the Commission has approved a six month appointment for Rev. Vlietstra. Moved by Davies/Angle. Carried.

3. The following item from the consent docket: Position for Zion, New Hamburg – clarification. The liaison/Commission must approve the vacancy or open position when the position description profile is ready. We await the Covenant Commission's recommendation and receipt of the position description from Zion, New Hamburg.
4. Appointment of liaison to Trinity-Centennial, Rosemount of Janet Cleave. Agreed.
5. License to Administer Sacraments - Mary Elizabeth Piercy (retired DM who is a VAM), Russel Rogers (lay person retired from DLMinistry) and Susan McIlveen, MDiv. Candidate at Londesborough. Agreed.
6. During discussion of the consent docket, the question was raised of whether John Smith requested a change of pastoral relations for the purpose of retirement. Diane will put his early letter in the Dropbox for the November meeting, for information.
7. Policies – given our limited time, members were urged to study the draft policies and get back to Micol about anything of concern as soon as possible.

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8. We did not have time to review areas of work: liaison, LLWL, Changes of PR, calls/appointments, United Fresh Start, conflict mediation, License to Administer Sacraments, others?

**Next Meeting: Tuesday, November 19 at 10 a.m. by Zoom**

Worship by: would someone volunteer?

The meeting was adjourned abruptly by Zoom at 10:40.