

**Human Resources Commission**  
**Western Ontario Waterways Regional Council**  
**OF THE UNITED CHURCH OF CANADA**  
*Connecting, Supporting, Transforming*

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September 17, 2019, Zoom meeting at 10 a.m.

**Roster:** JoAnne Angle, Marion Boyd, Micol Cottrell, Carmen Davies, Gwen Good, Cecil Omand, Mary Schoenhardt, Tom Slumskie, Carol Stephenson

**Staff Support:** Pretima Kukadia-Kinting email: PKukadia@united-church.ca  
Rev. Diane Blanchard, Minister, Pastoral Relations  
email: DBlanchard@united-church.ca

**Present:** Micol Cottrell (Chair), Carol Stephenson, Cecil Omand, JoAnne Angle, Mary Schoenhardt, Carmen Davies, Gwen Good, Marion Boyd (secretary); Diane Blanchard (Human Resources Minister). There were no corresponding members and no one attended by telephone.

**Regrets:**

**Absent:**

**Welcome and Constitute Meeting:** Carol Stephenson led a brief worship.

**Check-in:** Several members of the Commission cited issues with accessing Drop-Box. It was pointed out that it would be helpful to members if the agenda were more informative and were circulated further ahead of the meeting. Those taking the Liaison training session indicated it would have been helpful to have received the Handbook prior to the session.

**Acknowledging the Land:** Micol Cottrell acknowledged the Indigenous Territory where the meeting was held.

**Opening Worship:**

**Opening Motions:**

Approval of Agenda:

**MOTION moved by Carol Stephenson / seconded by Cecil Omand that the agenda be accepted as circulated.**

**MOTION**

**CARRIED**

Approval of Meeting of July 17, 2019 Minutes:

**MOTION by Gwen Good / JoAnne Angle that the Human Resources Commission of Western Ontario Waterways Regional Council approve the minutes of 07-17-2019 as circulated.**

**MOTION**

**CARRIED**

**Business Arising**

**Transition Team Report:**

Micol Cottrell summarized the Transition Team Report from St. Paul's United in Walkerton. He indicated that no Interim Minister had been appointed as a suitable person was not available at the time. He reminded the Committee that a 14-hour appointment for Rev. Cathy Paul was approved at the July 17 meeting. The Commission concurred in receiving the Transition Team Report.

**Review of the Duties of the Commission:**

Micol Cottrell briefly reviewed the duties of the Commission. He indicated that some policy issues are still in flux. He agreed that the Handbook should be included in the Dropbox but assured members that the Liaison training would clarify many issues. He noted that all communities of faith will be required to complete a profile for inclusion on Church Hub. Cecil Omand indicated that there needs to be clarity about the process to access the Church Hub. Marion Boyd indicated that there should be a protocol for contact between the Covenanting Commission Liaison assisting with the community of faith profile and the Human Resources Liaison assisting with a search process.

**Consent Docket for WOW HR Commission:**

By error, the consent docket for the July 17 meeting was reviewed and adopted instead of the docket for September 17. These motions are not included as they were already passed.

**Future Steps:**

Micol reported that he is in the process of creating a spreadsheet that will track all calls and appointments in the Region. JoAnne volunteered to assist with this task. Micol indicated that this Commission is responsible for vetting each Record of Appointment or Call for accuracy.

All calls and appointments motions and Records will be posted in the Dropbox.

Micol reminded the Commission about the Policy Session being organized for London on September 25 and 26, where Human Resources Commissions from all three Regions will discuss policy options within our area of responsibility. Micol will forward the policy issues to be dealt with at the Session.

**Adjournment:**

There being no further business, the meeting was adjourned.

**Next Meeting:** 10-15-2019 by Zoom